

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	Waddecar Scout Activity Centre. West Lancashire Scouts	Date of risk assessment	8 th July 2020	Name of who undertook this risk assessment	R Hardman	COVID-19 readiness level transition	Amber	Version Number	WRA-CV-SG-0002
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Hazard – something that may cause harm or damage. Risk – the chance of it happening.	Young people, Leaders, Visitors?	Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.

Waddecar Scout Activity Centre Risk Assessment for Groups visiting Waddecar for outdoor activities

Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	Young People Leaders Parents / Carers Staff Waddecar Volunteers	Groups must pre-book visits to the site. Waddecar office will forward joining instructions / Information pack to the person booking the visit. This includes: <ul style="list-style-type: none"> Arrival Time Parking Instructions A copy of this Risk Assessment A conformation from the group leader that no-one in the group has had any COVID symptoms in the last 7 days A reminder that the group leader has a duty to inform Waddecar if any member of the party shows any signs of illness up to 14 days after the visit. Instructions for drop off / pick up (Parents & carers) A reminder that car sharing is not appropriate unless they are members of a family or social bubble Activities which may be booked Groups must inform Waddecar when booking whether parents will be remaining at site during the activity. First Aid Requirements 	
Maintaining social distance during meeting: higher risk of infection spread if social distancing not maintained.	Young People Leaders Staff	Groups are responsible for ensuring that their meeting follows the guidance. Posters and information bulletins are in place around the site to remind them of the requirements. If Waddecar staff feel that the meeting is unsafe or social distancing measures are not appropriate then the group leader will be asked to stop the activity and discuss the issues with the Waddecar staff member or their nominee. If the group do not comply, they will be asked to leave and a report sent to the DC	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

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Hygiene of people: higher risk of infection spread if proper hand washing not carried out.	Young People Leaders Parents / Carers Staff Waddecar Volunteers	Hand sanitizer is available at numerous accessible points around the site including around the toilet blocks. Contents will be checked regularly during visits. Group Leaders will be encouraged to inform Waddecar staff of any shortages. Toilets have hot running water and soap dispensers. There are paper towels are provided. Group Leaders are responsible for the behaviour and hygiene of their party when using the Toilet facilities	
Hygiene of toilets: higher risk of infection spread if hygiene not carried out.	Young People Leaders Parents / Carers Staff Waddecar Volunteers	Toilet facilities will be cleaned before and after all sessions. Inspections will be carried out regularly and time and date of inspections and cleaning recorded Group Leaders will be encouraged to inform a member of Waddecar Staff of any issues identified. Where possible specific toilets will be allocated to groups. Waddecar Staff and volunteers will use separate toilet and washing facilities	
Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.	Young People Leaders Staff Waddecar Volunteers	Waddecar controlled activities will be restricted to those for which cleaning can be carried out using appropriate disinfectant wipes and suitable disinfection products. A list of the activities available will be sent to the Leader booking the activity in the information pack	
Use of outdoor spaces: un-even ground, access to space less controlled, cannot be cleaned.	Young People Leaders	Advice on use of Waddecar for planned activities is available and staff are on hand to provide assistance if required. It is expected that Group Leaders are familiar with the site. Maps are available on the Waddecar website	
Parents / carers staying onsite during group activities.	Parents / Carers Waddecar Staff & volunteers	Parents / carers should be briefed by group leaders as to the site expectations before arrival at Waddecar. An area will be set aside for parents / carers to wait (undercover in bad weather). Parents should stay in this area for the duration of the visit. Separate toilet facilities will be made available for their use	
First Aid requirements in case of injury	Young People Parents / Carers Waddecar Staff & volunteers	Groups should have their own designated first aider and appropriate first aid kit. This must include Masks, Gloves and Plastic Aprons as well as the usual first aid kit contents for an outside activity. Waddecar have suitable first aid kits for staff and volunteers and the use of customers in an emergency. All activity instructors have a suitable first aid kit at their activity. A SEPARATE RISK ASSESSMENT FOR FIRST AID TREATMENT HAS BEEN DEVELOPED FOR COVID 19 and should be read in conjunction with this Risk Assessment.	
Complacency and lack of attention to Social Distancing	Young People Parents / Carers Waddecar Staff & volunteers	Signage and posters throughout the site remind everyone to remain alert to social distancing, frequent hand washing and sanitizing.	

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Illness after attending Waddecar	Leaders. Parents / Carers Young People	If a group member, parent or carer becomes ill with COVID 19 like symptoms after visiting the group leader should inform the Centre Manager. The Centre Manager should consider if a member of the Waddecar Team has been in close contact (Activity Instructor?) The Centre Manager will request that the team member self Isolate until the result of the test is known. If positive then all team members and staff should be informed, and the advice of Track and Trace followed as required by current Government Regulations.	
<p>Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.</p>			

Checked by Line Manager	Name, Role / level Date	Checked by Executive	Name, Role / level Date
Approved by Commissioner	Name, Role / level Date	Approved by Executive	Name, Role / level Date
Notification of level change	Date and by who		

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