

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	Waddecar Scout Activity Centre West Lancashire Scouts	Date of risk assessment	18 th July 2020	Name of who undertook this risk assessment	R Hardman	COVID-19 readiness level transition	Amber	Version Number	WRA-CV-FA-0001
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Waddecar Scout Activity Centre First Aid Arrangements for Reopening the Centre

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</p>	Young people, Leaders, Visitors?	<p>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</p>	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
<p>Risk of Injury due to an accident to persons while attending Waddecar Activity Centre Risk of COVID 19 Contamination to Patient</p>	Waddecar Staff & Volunteers	<p>Staff and Volunteers follow published Waddecar Risk assessments and Standard Operating Procedures. Volunteers are briefed on tasks and their hazards by either a member of staff or a designated team leader. All Volunteers are over 18 All staff and volunteers undergo familiarisation training which is recorded in the training scheme database. Training is carried out by persons authorised by the Waddecar Management Committee Only trained staff and volunteers may operate machinery.</p>	
<p>Injury to Staff member or Volunteer while attending Waddecar to provide a service role. Risk of COVID 19 Contamination to patient or First Aider</p>	Waddecar Staff & Volunteers	<p>All staff members and lead volunteers hold a current First Aid Certificate. In case of injury the injured person should report to the duty staff member or team leader. All Staff and Volunteers have authority to call for an ambulance or professional help if required. All buildings have phones with direct dialling If appropriate the injured person should do some or all of the treatment themselves after washing hands or sanitizing with alcohol Gel If this is not possible then as social distancing will be compromised as a minimum the injured person should be asked to wear a mask. (In case of a facial injury or the patient has difficulty breathing they should not be asked to wear a mask) The first aider should wash their hands or use alcohol gel, wear a face mask, disposable gloves and a plastic apron.</p>	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

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		<p>If possible the first aider should not touch the wound or dressing parts that come into contact with the wound directly.</p> <p>If CPR is required the first aider must use a rescue resuscitator or if one is not available should carry out chest compressions as per standard protocols.</p> <p>All Waddecar First Aid Kits include Face Masks, Disposable Gloves and Aprons and CPR Resuscitators, All FA kits have a monthly contents checklist with minimum amounts required and date checks.</p> <p>All injuries and treatments must be recorded in the accident book and an entry must be made in the incident log. As per Waddecar SOP Special note should be made of anyone who had to break social distancing</p>	
<p>Injury to a member of a Scout Group visiting Waddecar for an activity. Risk of COVID 19 Contamination to patient or First Aider</p>	Young Person Leader	<p>Visiting Groups are responsible for their own First Aid and First Aid Kits. Waddecar Staff and or Volunteers will assist as required with washing facilities, advice, first aid supplies and use of the phone as required.</p> <p>When visitors are on site the reception area is open and the phone has direct dialling facilities.</p> <p>Under current circumstances all groups visiting Waddecar must be accompanied by their group leaders and must adhere to the defined ratios as required by POR.</p> <p>All injuries and treatments must be recorded in the accident book and an entry must be made in the incident log. As per Waddecar SOP</p>	
<p>Injury to a member of a Scout Group visiting Waddecar for an instructed activity. Risk of COVID 19 Contamination to patient or First Aider</p>	Young Person	<p>All Waddecar Activity Instructors have a suitable First Aid Qualification. Those instructors who hold an NGB have First Aid Certification commensurate with their qualification.</p> <p>Waddecar Activity Instructors must take an 'activity first aid kit' and radio or cordless phone with them when leading any activity.</p>	
<p>Injury to a Parent / Carer or sibling when dropping off, picking up or waiting during an activity.</p>	Parent or sibling	<p>The Lead in Charge of the visiting Group must make it clear to parents / carers that they should remain in the area designated for them to wait.</p> <p>In case of emergency the group are responsible for first aid, unless treatment will affect the ratio's in which case the Waddecar duty staff member or volunteer will carry out the assessment and if necessary provide treatment as above.</p>	

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Risk of COVID 19 Contamination to patient or First Aider		All injuries and treatments must be recorded in the accident book and an entry must be made in the incident log. As per Waddecar SOP If a Waddecar team member provide treatment special note should be made of anyone who had to break social distancing	
Injury ot contrators. Risk of COVID 19 Contamination to patient or First Aider	Contractors	The treatment for injures to contractors is as in section 1 of this document. Any injuries must be reported to the contractors company and a copy of the accident book entry and incident log entry supplied as requested. Special note should be made of anyone who had to break social distancing	
Illness after attending Waddecar	Staff & Volunteers	If a Waddecar Team member becomes ill with COVID 19 like symptoms after attending site they should inform the Centre Manager and attend a test centre for a COVID test. Thecentre Manager will request that all other team members self Isolate until the result of the test is known. If positive then all team members and staff should request a test and self isolate as required by current Government Regulations.	

Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.

Checked by Line Manager	Name, Role / level Date	Checked by Executive	Name, Role / level Date
Approved by Commissioner	Name, Role / level Date	Approved by Executive	Name, Role / level Date
Notification of level change	Date and by who		

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